



WITNESS INTERVIEW POLICY

Policy# 24-0323-3 Witness Interview Total pages= 1

Purpose: To have a policy that describes witness interview procedures

Justification: All witness interviews must be fully documented and saved to the case folder.

Policy:

1. Investigators will always get verbal reports from law enforcement on scene on their findings and any witness statements given to them.
2. Available witnesses should be re-interviewed by the investigator to see if additional or different information is given. A change in statement without justification should be considered a red flag.
3. Interview EMS Personnel, remember witnesses are more likely to share details with EMS than with law enforcement.
4. All interviews must be documented and added to the case folder.
5. Record interviews when possible and upload to case folder.
6. Consider having witnesses complete Volunteer Witness Statement and upload to case folder.
7. All telephone interviews should be recorded and saved to case folder. Remember Ohio is a one-party state.

This policy has been approved and is in effect until further notice:

Ben Trotter DO

Benjamin Trotter, DO, Coroner

03/23/2024

Date